

APPLICATION FOR VENDING MACHINE OPERATOR'S LICENSE

Return application and payment to:

DEPT OF INSPECTIONS AND APPEALS
FOOD & CONSUMER SAFETY BUREAU
LUCAS BLDG - 321 E 12TH ST
DES MOINES, IA 50319

Phone : (515)281-6538

License #	Exp Date :
-----------	------------

Date Of Application : _____

Type of Application : ☐ NEW ☐ RENEWAL

If new application, business opening date : _____

Has ownership changed since last license issued ? ☐ Yes ☐ No

If yes : Previous Owner : _____

Business Name : _____

Last License Number : _____

WATER SOURCE (check one) ☐ Public water supply

☐ Private Well

Name of Business : _____

Owner's Name : _____ Phone : _____

Physical Address : _____ County : _____

City : _____ State : _____ Zip : _____

Mailing address for all correspondence if different than above :

Street or Route : _____ Phone : _____

City : _____ State : _____ Zip : _____

Person-in-Charge : _____ Title : _____ Phone : _____

Do you have a commissary ? ☐ Yes ☐ No If yes indicate License Number : _____

Owner's Name : _____

Street or Route : _____

City : _____ State : _____ Zip : _____

A Vending machine is a food establishment which is a self-service device that, upon insertion of a coin, paper currency, token, card or key, dispenses unit servings of food in bulk or in packages without the necessity of replenishing the device between each vending operation. [Iowa Code Section 137F.1]

A Person shall not operate a food establishment (vending machine) to provide goods or services to the general public, or open a food establishment (vending machine) to the general public, until the appropriate license (vending machine) has been obtained from the regulatory authority. Licenses shall expire one year from the original date of the issuance and will be renewed annually. Any change in ownership requires a new license. The license is not transferable. [Iowa Code Section 137F.4]

The regulatory authority reserves the right to approve, accept, disapprove, or reject this application for a reasonable period of time and attaches no legal rights or obligations to the immediate processing of your remittance.

License Fee : \$20.00 for the first vending machine and **\$5** for each additional machine. [Iowa Code section 137F.6]

# of machines			License Fee
1	x \$20.00 =	\$20.00	First Vending machine @ \$20.00
	x \$5 =		Additional vending machines@ \$5 each
	<=TOTAL=>		

Please complete the reverse side before mailing the application.

Any change in Ownership Requires a New License. Licenses are **Not** Transferable.
Make Check or Money Order Payable to :

DEPT OF INSPECTIONS AND APPEALS

Signature of Applicant : _____

Title of Applicant : _____ Date : _____

FOR OFFICE USE ONLY

CK # : _____

\$: _____

CK Date : _____

IOWA DEPARTMENT OF INSPECTIONS AND APPEALS
Food and Consumer Safety Bureau

Vending Machine Operator's License

Iowa law exempts vending machines that dispense only prepackaged non-hazardous foods from obtaining a license. Vending machines that require a license are those dispensing the following items:

- “*Non-prepackaged foods*” which include post and pre-mix machines dispensing such items as coffee, soft drinks, soups, and similar items in cups; and
- “*Potentially hazardous foods*” which are food products that must be stored at 41°F or colder, or 140°F or hotter.

The operator shall maintain within the jurisdiction of the regulatory authority, a list of all vending machines and machine locations operated by the licensee, and shall make the list available to the regulatory authority upon request.

List the Number of Licensed Vending Machines by Location in each city, in the State of Iowa

Name of Location	Address of Location	City	Number of Machines

Signature of Applicant _____